

Health District
OF NORTHERN LARIMER COUNTY
BOARD OF DIRECTORS
SPECIAL MEETING
October 5, 2022

Health District Office Building
120 Bristlecone Drive, Fort Collins

MINUTES

BOARD MEMBERS PRESENT: Molly Gutilla, MS, DrPH., Board President
Julie Kunce Field, JD, Board Vice President
Joseph Prows, MD MPH, Board Treasurer
Celeste Kling, JD, Liaison to UCH-North/PVH
Ann Yanagi, MD, Board Secretary

Staff Present:
Anita Benavidez, Executive Assistant

Public Present:

CALL TO ORDER; INTRODUCTIONS & APPROVAL OF AGENDA

Director Molly Gutilla called the meeting to order at 4:31 p.m. It was noted that Director Prows has joined by Zoom.

MOTION: To amend the agenda to add a return to the public meeting following the Executive Session to take action as a result of the Executive Session
Moved by Molly Gutilla / Seconded by Julie Field / Carried Unanimously

EXECUTIVE SESSION

MOTION: Motion to go into Executive Session for the purposes of discussion of a personnel matter not involving any specific employees who have requested discussion of the matter in open session, any member of this body or any elected official, the appointment of any person to fill an office of this body or of an elected official, or personnel policies that do not require the discussion of matters personal to particular employees, pursuant to C.R.S. § 24-6-402(4)(f), regarding the Executive Director.

It was noted that the Executive Director was notified of this session on September 30, 2022 and given the opportunity to request an open session. The Executive Director declined.

Moved by Molly Gutilla / Second by Celeste Holder Kling / Carried Unanimously

The Board entered into the Executive Session at 4:35 p.m. The Session ended at 5:32 pm and the Board reconvened in a public meeting at 5:35 p.m.

ACTION AS A RESULT OF THE EXECUTIVE SESSION

MOTION: To have the Board President place the Executive Director on Administrative leave, with pay, designed to be temporary; subject to review at the October 27 Regular Board Meeting.

Discussion

Director Kling wanted to confirm the discussion in the Executive Session, that it is incumbent on the Board to take this precautionary step for the benefit of the Health District and its employees. Director Field also noted that the intent is to continue gathering information, consistent with obligations to the Executive Director, the Health District, and the Community. This action preserves the integrity of the Health District and the evaluation process.

Moved by Julie Field / Seconded by Ann Yanagi / Carried Unanimously

ADJOURN

MOTION: To adjourn the Special Meeting

Motion by Ann Yanagi / Second by Joseph Prows / Carried Unanimously

The Special Board Meeting was adjourned at 5:40 pm.

Respectfully submitted:

Anita Benavidez, Assistant to the Board of Directors

Molly Gutilla, MS, DrPH., Board President

Julie Kunce Field, JD, Board Vice President

Celeste Holder Kling, J.D., Liaison to UCH-North and PVHS Board

Joseph Prows, MD MPH, Board Treasurer

Ann Yanagi, MD, Board Secretary