

Board of Directors Special Meeting

Location: [Zoom](#)

Date: January 9, 2024

Time: 5:30 PM

Minutes

Board Members Present:

Molly Gutilla, MS DrPH, Board President
Julie Kunce Field, JD, Board Vice President
Joseph Prows, MD MPH, Treasurer
Erin Hottenstein, Assistant Treasurer
John McKay, Secretary

Staff Present:

Liane Jollon, Executive Director
Lorraine Haywood, Deputy Director
Laura Mai, Finance Director
Chris Roth, IT Manager
Lauren Jones, Executive Assistant

I. Call To Order

A. Roll Call Board of Directors

Director Molly Gutilla called the special meeting to order at 5:35pm.

B. Welcome Guests & Attendees

C. Conflict of Interest Statement

D. Approval of Agenda

Motion: To approve the agenda as presented.

Moved by Julie Kunce Field/Second by Erin Hottenstein/Carried Unanimously

II. Public Comment

Note: If you choose to comment, please follow the "Guidelines for Public Comment" provided at the end of the agenda

Public Comment by Lexi Potter expressing thanks for hard work performed by District.

III. Presentations

None.

IV. Consent Agenda

None.

V. Action Items

A. Adoption of the 2024 Health District of Northern Larimer County Budget

Finance Director Laura Mai shared that the Health District received final property tax values from the county assessor and made adjustments accordingly for the 2024 budgeted revenue. Also, the 2024 draft budget revenue now includes a line for property tax and specific ownership tax line and an additional line for anticipated revenue from state backfill.

Executive Director Liane Jollon clarified this change with the reminder that in the recent legislative special session property taxes were reduced and the state committed general fund 'backfill' to make up the loss of revenue to eligible special districts as resources allow in March or April of this year. The District qualifies for backfill.

Resolution 2024-01 Adopt Budget

Motion: To approve Resolution 2024-01 Resolution to Adopt Budget

Moved by Joseph Prows/Second by Julie Kunce Field/Carried Unanimously

Resolution 2024-02 Revenues to Reserve Account

Motion: To approve Resolution 2024-02 Resolution of the Board of Directors of Northern Larimer County Creating, and Spending 2023 Revenues Into Reserve Accounts in Conformance with the Provisions of Art. X §20 OF THE COLORADO CONSTITUTION

Moved by Joseph Prows/Second by Erin Hottenstein/Carried Unanimously

Resolution 2024-03 Appropriate Sums of Money

Motion: To approve Resolution 2024-03 Resolution to Appropriate Sums of Money

Moved by Julie Kunce Field/Second by John McKay/Carried Unanimously

Resolution 2024-04 Set Mill Levies

Motion: To approve Resolution 2024-04 Resolution to Set Mill Levies

Moved by Erin Hottenstein/Second by John McKay/Carried Unanimously

Certification of Tax Levies

Motion: To approve the Certification of Tax Levies

Moved by Joseph Prows/Second by Julie Kunce Field/Carried Unanimously

Executive Director Liane Jollon thanked everybody for putting in extra time and working together through this year's challenges of ballot initiatives and legislative special sessions that affected expected property tax revenue for the District and changed due date timeline for the budget process and certification of the mill levy. Ms. Jollon recapped the steps the Board and staff engaged in to prepare the 2024 budget and also highlighted what was different this year due to special session legislation. Ms. Jollon also recapped the process that has been completed in order to inform employees of their compensation increases, if eligible, for 2024 and the new compensation tools utilized across the District.

VI. Announcements

A. January 23, 2024, 5:30pm – Regular Meeting

B. February 27, 2024. 5:30pm – Regular Meeting w/ Tom Gonzales, Public Health Director of Larimer County as a guest

VII. Adjournment

Motion: To adjourn out of the special meeting.

Moved by Joseph Prows/Second by John McKay/Carried Unanimously

The Special Board Meeting was adjourned at 6:05pm.